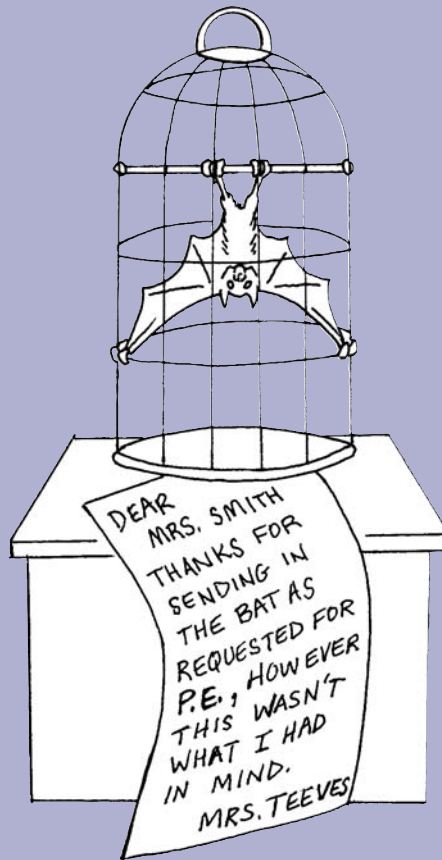


## SECTION SIX

# Say What You Mean and Mean What You Say—Effective Communication



- ◆ How to communicate with co-workers
- ◆ How to communicate with parents
- ◆ Steps for effective meetings and conferences
- ◆ How to deal with the uninvolved parent
- ◆ Get it in writing
- ◆ Including students in conferences (or not)

IN THIS SECTION